

UA Local 290 Apprentices and Journeyman Training Center Grievance Policy

All parties involved agree that every effort should be made to resolve grievances informally with the first level Supervisor or others, as appropriate, or settled at the lowest level possible.

Should these grievances not be resolved informally, all grievances regarding wages, type of training, etc., are to be reported to UA Local 290 AJTI in a timely manner. Grievances regarding a specific incident must be reported within 10 working days of the incident. All grievances should be reported formally on the Grievance Form with the Program Coordinators. This Grievance Form can also be found on the website (www.ua290.org).

Once the grievance is filed, the Director of Training will conduct an investigation with all parties involved. The Director will then discuss options of resolution in a timely manner. Should the grievance not be resolved, it may be elevated to the JATC. The final decision of the JATC will be final.

In matters where the student believes that the JATC has violated its enrollment agreement or other administrative issues, students may register a final appeal with: The Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, (770) 396-3898.