



UNITED ASSOCIATION

of Journeymen and Apprentices of the
Plumbing and Pipe Fitting Industry of
the United States and Canada

Founded 1889

Letters should
be confined to
one subject

UA Local Union: UA Local 290

Subject: BT Exam June 2026

Mark McManus
General President

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General Secretary-Treasurer

Michael A. Pleasant
Assistant General President

March 6, 2026

Dear Prospective Applicant,

Enclosed is your application packet for the UA Local 290 Building Trades Exam. Please review it carefully, as most of your questions will be answered in the FAQs page. To assist with your submission, a Checklist is included, and an Electronics Policy outlines exam-day rules.

Application Requirements

Per Section 144 of the UA Constitution, applicants must provide **at least five (5) years** of work experience in the plumbing and pipefitting industry. Acceptable documentation includes:

UA Local 290 work history (Applicant can request this from 290dispatch@ua290.org)

Tax forms (W-2s, 1099s)

Employer letters on company letterhead (including employment dates and work classifications)

Incomplete applications will be denied.

Exam Fee & Submission

\$200 nonrefundable fee (Credit/Debit Card. Check or Money Order payable to "UA Local 290")

Submit in person or by mail to:

UA Local 290 – Attn: BT Exam
20210 SW Teton Ave, Tualatin, OR 97062

Application Deadline: April 10, 2026 (Close of Business) – Late applications will not be accepted.

Exam Schedule & Policies

Exam Dates: June 27 & 28, 2026 (Exams are administered in one day. Applicants who are accepted for examination will be notified of their exam date in their acceptance letter)

Acceptance letters sent by mid – May 2026

To maintain a secure testing environment, all applicants must comply with the Electronics Policy: Cell phones, smartwatches, and other electronic devices are prohibited. Only stand-alone calculators are allowed. Violations may result in disqualification.

Failure to bring appropriate PPE on Exam Day will result in an automatic **FAIL**.

For further details, refer to the FAQs page and use the Checklist to ensure your application is complete. Questions? Contact exams@ua290.org

Best Regards,
Examining Board, UA Local 290
exams@ua290.org



Application Checklist – UA Local 290 Building Trades Exam

✓ Required Application Materials

- ☐ **Completed Application Form** (Ensure all fields are filled out accurately)
 - ☐ **Pipefitter Exam Path Selection (BT Pipefitter Exams ONLY)**
 - If no path selected default will be Tube Bending
 - If both paths selected default will be Tube Bending
 - ☐ **Proof of Five (5) Years Work Experience** (Attach any of the following):
 - UA Local 290 Work History (Request at (503) 691-5700 or 290dispatch@ua290.org)
 - Other UA Local Work History
 - Tax Forms (W-2s, 1099s, or similar)
 - Employer Letter(s) on Company Letterhead (**Must include dates and classifications of work performed**)
 - ☐ **Examination Fee: \$200** (Non-refundable)
 - Credit/Debit Card, Check or Money Order payable to "UA Local 290"
 - Applications without payment will be denied
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✓ Submission Guidelines

- ☐ **Application Submission Deadline: April 10, 2026 (Close of Business)**
 - Late applications will NOT be accepted
- ☐ **Submit Application In Person or By Mail to:**

📍 UA Local 290
Attn: BT Exam
20210 SW Teton Ave
Tualatin, OR 97062

✓ Exam Preparation & Attendance

- ☐ **Review Exam Study Material** (Optional)
 - UA Local 290 Training Center offers a **Building Trades Review Course**

Application Checklist – UA Local 290 Building Trades Exam

- More information available at 290tech.edu or call (503) 691-1997

☐ **Exam Dates: Saturday, June 27, 2026 or Sunday, June 28, 2026**

- **You will be assigned one exam day** (Date confirmed in acceptance letter)

☐ **Valid Photo Identification** (Government-issued ID required on exam day)

☐ **Bring Required PPE on Exam Day**

- **Safety Glasses**
- **Leather Work Boots**
- **Long Cotton Pants & Long-Sleeve Cotton Shirt**
- **Leather Gloves**

*Failure to bring appropriate PPE on Exam Day will result in an automatic **FAIL**.*

☐ **Bring Stand-Alone Calculator** (Phone calculators NOT allowed)

☐ **Check Your Mail for Your Exam Acceptance Letter** (Sent by mid – May 2026)

Final Check Before Submission

- ☒ **Application form fully completed**
- ☒ **Work experience documentation attached**
- ☒ **\$200 examination fee included**
- ☒ **Valid photo ID ready for exam day**
- ☒ **Application submitted before the deadline**

Need assistance? Contact exams@ua290.org for questions.

Electronics Policy – UA Local 290 Building Trades Exam

1. Purpose

To ensure a **fair, secure, and distraction-free** testing environment, all applicants must adhere to this **Electronics Policy** during the UA Local 290 Building Trades Exam. Failure to comply may result in **immediate disqualification**.

2. Prohibited Electronic Devices

The following electronic devices **are not allowed** in the testing area:

- **Cell Phones** (must be turned off and stored away)
- **Smartwatches & Fitness Trackers**
- **Tablets, Laptops, and E-Readers**
- **Bluetooth or Wired Headphones/Earbuds**
- **Recording Devices (Audio or Video)**
- **Two-Way Radios or Communication Devices**

Any applicant found **using or accessing** these devices during the exam will have their exam **immediately terminated**.

3. Calculator Policy

- **Permitted:** Only **stand-alone calculators** are allowed.
 - **Not Permitted:** Calculators on **phones, smartwatches, tablets, or other electronic devices** are strictly prohibited.
 - **Noise Restrictions:** Calculators that **emit sound** or have **wireless communication** are not allowed.
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4. Storage of Personal Electronic Items

- Applicants **must turn off** all electronic devices before entering the exam room.
 - Devices **must be stored away** in a designated area as instructed by the proctor.
 - Local 290 **is not responsible** for lost, stolen, or damaged personal electronic items.
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Electronics Policy – UA Local 290 Building Trades Exam

5. Exam Room Monitoring & Consequences

- Exam proctors **will monitor** the testing environment for compliance.
- **Violations include:**
 - Using or attempting to use an electronic device
 - Refusing to comply with storage instructions



Penalty for Violations:

- **First Violation: Exam termination** with results invalidated.

6. Agreement to Policy

By submitting an exam application, applicants agree to abide by this Electronics Policy.



Questions? Contact exams@ua290.org before exam day.

Frequently Asked Questions – UA Local 290 Building Trades Exam

General Application Questions

1. Who is eligible to apply for the Building Trades Exam?

Applicants must have a minimum of **five (5) years of actual practical working experience** in the plumbing and pipefitting industry. This requirement is outlined in **Section 144 of the UA Constitution**, which mandates that applications contain proof of an applicant's experience and/or training.

2. I have been accepted to sit for a Building Trades Exam before. Do I have to attach documentation of my work experience to my new application?

Yes. Every application must contain information regarding the applicant's experience and/or training, as required by **Section 144 of the UA Constitution**.

3. What types of documentation are required to verify experience?

Acceptable documentation includes:

- **UA Local 290 work history**
- **Tax forms**
- **Letters on company letterhead** from past or present employers stating dates and classifications of work performed

It is the applicant's responsibility to attach all required documentation to their application.

4. How do I request my UA Local 290 work history?

UA Local 290 work history can be requested from the business office by:

 **Phone:** (503) 691-5700

 **Email:** 290dispatch@ua290.org.

5. Can an apprentice take a Building Trades Exam?

No. **Apprentices are not eligible** to be examined by the Local Union Examining Board.

Application Submission and Deadlines

6. How do I submit my application?

Completed applications must be submitted **in person** or **by mail** to:

 **UA Local 290**

Attn: BT Exam
20210 SW Teton Ave
Tualatin, OR 97062.

7. My application was postmarked before the deadline but was not received by Local 290 until after the deadline. Will my application be processed?

No. All applications must be received at the Local 290 business office **no later than the close of business on the application deadline.**

8. What is the deadline to submit my application?

The deadline for the **June 2026, Building Trades Exam** is **April 10, 2026 (close of business).**

Examination Fees

9. How much is the examination fee?

The examination fee is **\$200.**

10. Is the examination fee refundable?

No. The **\$200 examination fee is nonrefundable.**

11. I paid the examination fee for a previous exam but did not attend. Can that fee be applied to a future exam?

No. In the event an applicant requests an additional examination for any reason, a new examination fee must be submitted.

12. Do I have to pay an examination fee each time I take the exam?

Yes. Each examination request must be accompanied by the standard examination fee.

Exam Details and Scheduling

13. When and where is the exam taking place?

The **June 2026 Building Trades Exam** will be held on:

 **Saturday, June 27, and Sunday, June 28, 2026.**

Applicants may be scheduled on ***either*** day.

14. When will I know my exam date?

Applicants who are accepted will receive an **acceptance letter by mid – May 2026**, which will include their assigned exam date.

15. Can I request a specific exam date?

No. Applicants will be scheduled based on availability and cannot request a specific date.

16. Do I need to bring my own lunch?

No. Lunch will be provided.

Exam Structure and Requirements

17. What is considered a passing score?

Applicants must pass **both the written and practical tests**. A score of **70% or above** is required to pass each test.

18. How many times can I request to take a Building Trades Exam?

Applicants may request to take an exam a maximum of **three (3) times within a two (2) year period** for the same skill classification. **All examinations prior to July 14, 2025, shall NOT count towards Exams taken.** As outlined in the **Master Labor Agreement, Addendum A, Section 1.13.**

19. Does passing a Building Trades Exam place me on the "A List"?

No. To be placed on the "**A List**," applicants must meet the requirements outlined in the **Master Labor Agreement, Addendum A, Section 1.7**, including **seventy-two (72) continuous months of experience.**

20. Can I request the Examining Board to review my exam score?

No. **All exam scores are final.** The Examining Board thoroughly reviews each test and ensures that every applicant receives all possible points earned. **No additional reviews or score adjustments will be made.**

21. What will be on the Exam?

Applicants who wish to review material before the exam should inquire about a **Building Trades review course** at the UA Local 290 Training Center:

 **Website:** 290tech.edu

 **Phone:** (503) 691-1997.

Exam Content by Trade

22. What areas may be covered in the Pipefitter – Tube Bending Exam?

- **Written Test**
- **Practical Test**
 - Tube Bending
 - Oxygen Acetylene Torch
 - Solder and Braze
 - Threading

23. What areas may be covered in the Pipefitter – Carbon Cut/Prep/Tack Exam?

- **Written Test**
- **Practical Test**
 - Carbon Cut/Prep/Tack
 - Oxygen Acetylene Torch
 - Solder and Braze
 - Threading

24. What areas may be covered in the Plumber Exam?

- **Written Test**
- **Practical Test**
 - Oxygen Acetylene Torch
 - Solder and Braze
 - Threading

25. What areas may be covered in the HVAC/R Exam?

- **Written Test**
- **Practical Test**
 - Solder and Braze
 - Electrical
 - Operational System Test
 - Parts Identification

Exam Day Requirements

26. What do I need to bring to the Exam?

Applicants must bring:

- **Photo identification**
- **Appropriate PPE (Personal Protective Equipment), including:**
 - Safety glasses
 - Leather work boots
 - Long cotton pants
 - Cotton long-sleeved shirts
 - Leather gloves

Applicants may bring:

- **A stand-alone calculator**
 - Pipe Trades Pro Calculator
 - **Calculators on phones, electronic devices, or those that emit noise are not allowed.**

SIGNATURE	DATE
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